Village of Gowanda
Board Meeting Minutes
November 13, 2025

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Nephew at 6:00 PM.

Present: Mayor Mark Nephew, Trustee Peter Sisti, Trustee Paul Zimmermann, Trustee Wanda Koch Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, WWTP Supervisor Andy Carriero, Water Supervisor Kirk Trumpore, Code Jason Pickering Attorney Deb Chadsey *(via phone 6:07-6:51)*

Absent: OIC Ross Olszewski, Code George Poff, Highway Supervisor Adam Reid

Public: Jack Broyles, Gerry Emborski

Agenda & Minutes

Motion 13-95-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the agenda for the November 13, 2025 board meeting. Motion carried.
Motion 13-96-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the minutes from the October 14, 2025 meeting and October 27, 2025 special meeting. Motion carried.

Public Participation

Jack Broyles-Happy Thanksgiving

Official Business

Mayor/Board of Trustees

The Villag received a donation request for Christmas in Gowanda fireworks from the Gowanda Chamber.
Motion 13-97-Motion by Trustee Sisti, seconded by Trustee Koch to approve the Gowanda Chamber of Commerce request for fireworks donation for Christmas in Gowanda at $1,000. Motion carried.

Motion 13-98-Motion by Trustee Koch, seconded by Trustee Sisti to appoint Heidi Pflueger as Accounts Payable/Deputy Clerk effective November 14, 2025. Motion carried.

The Village received a letter of intent to purchase 10 Mill St.

Code Enforcement-*Jason Pickering*

Building permits 4, business permits 2, complaints filed 0, violations on patrol 11, violation notices sent 11, pending court cases 2.

6 cent can redemption was given a conditional business permit while waiting on all the proper permits from the DEC. That was received.

Motion 13-99-Motion by Trustee Sisti, seconded by Trustee Koch to approve the business permit for 6 cent Can redemption at 1 West Main St with the no outdoor storage condition. Motion carried.

Motion 13-100-Motion by Trustee Sheibley, seconded by Trustee Zimmermann to approve the business permit for Jensen Transport Service LLC at 113 Palmer St. Motion carried.

The rental property registration law draft was provided to the board for review. The board will review with the draft approval and public hearing being set at the December meeting.

Zoning-*Bob tiller*

Motion 13-101-Motion made with regrets by Trustee Sisti, seconded with regrets by Trustee Sheibley to accept the resignation of Bob Tiller. Motion carried.

Motion 13-102-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the appointment of Gerry Emborski to the Zoning Board until April 2028. Motion carried.

Water-Kirk Trumpore

A water hearing was for leak forgiveness was held with the recommendation provided to the board.
Motion 13-103-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the water hearing leak forgiveness. Motion carried.

Clerk-*Danielle Wagner*

Motion 13-104-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the 2025-2026 Tax relevy for Cattaraugus County $56,778.44 and Erie County $46,352.56. Motion carried.

Police-*Liaison Wanda Koch*

Motion 13-105-Motion by Trustee Sisti, seconded by Trustee Zimmermann to accept the anonymous donation of $100.00. Motion carried.

Joint Activity-*Carol Sheibley*

Roller Skating starts Monday December 1, 2025.
Motion 13-106-Motion by Trustee Sheibley, seconded by Trustee Sisti to approve the roller-skating attendant stipend at $30.00 per night. Motion carried.

Treasurer-*Traci Hopkins*

NY Forward Contracting-The DOT is working with their legal team for an MOU between DOT and DOS. This would eliminate the need for the Village to borrow funds. DOT will absorb design and engineering for the project. The Village would still have construction inspection requirements, no matter what option.

The Village will still need a betterment agreement with DOT to cover any overruns that may be required to complete the scope of the NY Forward project.

Motion 13-107-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve budget modification request #2 for General Fund Highway personnel to unemployment. Motion carried.

Motion 13-108-Motion by Trustee Sisti, seconded by Trustee Sheibley to approve the abstract bills to pay for General $33,036.98, Water $6,114.12, Sewer $22,290.33, Capital Projects $49,928.16. Motion carried.

Next Meeting

The Next meeting will be December 9, 2025 at 6:00 PM.

Adjourn

Motion 13-109-Motion by Trustee Sisti, seconded by Trustee Sheibley to adjourn the meeting at 7:10 PM. Motion carried.

Respectfully Submitted
Danielle Wagner
Clerk