Village of Gowanda
Board Meeting Minutes
December 10, 2024

Village of Gowanda Board of Trustees meeting was called to order by Interim Mayor Peter Sisti at 6 PM.

Present: Interim Mayor Peter Sisti, Trustee Paul Zimmermann, Trustee Mark Nephew, Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wager, Treasurer Traci Hopkin, WWTP Supervisor Andy Carriero, Water Supervisor Kirk Trumpore, Code George Poff, Jason Pickering

Absent: OIC Ben Shields, Highway Supervisor Adam Reid, Attorney Deb Chadsey

Public: Theresa Girome, Jack Broyles

Agenda & Minutes

Motion 12-107-Motion by Trustee Zimmermann, seconded by Trustee Nephew to approve the agenda for the December 10, 2024 meeting. Motion carried

Motion 12-108-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the minutes from November 12, 2024 meeting. Motion carried.

Public Participation

Brad Mohawk/Shane Miller-update of their coverage of the Village

Jack Broyles-Light in parking lot behind Capozzi's is fixed.

Correspondence

- Palm Gardens notice of liquor license renewal
- Gowanda Chamber thank you for fireworks donation

Official Business

Mayor/Board of Trustees

NYSEG parking lot and security project-The fencing that NYSEG will be building will not block the bays at The old ambulance building that water currently uses.

Code-*George Poff & Jason Pickering*

Complaints filed-1, Violations on Patrol-2, Violation Notices sent 1, Compliance Notices sent 1.

Sewer-*Andy Carriero*

Cattaraugus County uses Gowanda as a back up for their leche dumping. The permit needs to be renewed. **Motion 12-109**-Motion by Trustee Koch, seconded by Trustee Nephew to approve the Cattaraugus County Waste Hauler Permit renewal. Motion carried.

DOCCS contract amendment and Phase 2 improvements correspondence

A change order came in for the WWTP Capital Project-it is a deduct change order for the electrical panel At the pump house that was in the original scope of work with BECC Electrical are being provided by STC. **Motion 12-110**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the WWTP Capital Project deduct change order for BECC Electrical. Motion carried.

Water-*Kirk Trumpore*

The weather is not allowing for the road way and driveway to be completed at Point Peter. An incomplete Work agreement for the project needs to be approved to ensure the work gets completed by June 2025. **Motion 12-111**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the incomplete work agreement driveway at Point Peter. Motion carried.

The original agreement for engineering services for the Point Peter Project with GPI only covered through November, with the project taking longer a contract amendment was provided to the board for the continued engineering services.
Motion 12-112-Motion by Trustee Nephew, seconded by Trustee Zimmermann to approve the Engineering Agreement Amendment with GPI through December 31, 2024. Motion carried.

Fire-*Carol Sheibley*

A grant was submitted for $77,811 with a 5% match for Fire Protection Equipment.

The Town of Perrysburg fire protection contract renewal was provided to the board for renewal.
Motion 12-113-Motion by Trustee Koch, seconded by Trustee Nephew to approve the Town of Perrysburg Fire Protection Contract Renewal 2026-2028. Motion caried.

Legal

A legal services agreement for attorney fees outside of the retainer for building and code support was provided to the board for approval.
Motion 12-114-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the Legal Services Supplemental agreement to support building and fire code. Motion carried.

Treasurer-*Traci Hopkins*

A request for proposals for big trash pick up in April 2025. MRC was the only one that the Village received. **Motion 12-115**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the Big Trash Pick-up for April 2025 with MRC at $15,795.00. Motion carried.

There is a scheduling conflict for the March board meeting. The March board meeting will be moved up to March 4, 2025.

Motion 12-116-Motion by Trustee Koch, seconded by Trustee Nephew to approve the budget development timeline. Motion carried.
Motion 12-117-Motion by Trustee Nephew, seconded by Trustee Zimmermann to approve Point Peter pay app #9 for $115,795.00 through 11/30/24. Motion carried.

Motion 12-118-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the WWTP pay app to STC Construction through 11/30/24. Motion carried.

Budget Amendment #4 for the General Fund was provided to the board for approval.
Motion 12-119-Motion by Trustee Zimmermann, seconded by Trustee Nephew to approve Budget Amendment #4. Motion carried.

The Abstract bills to pay #7 was provided to the board for approval.
Motion 12-120-Motion by Trustee Koch, seconded by Trustee Nephew to approve the Abstract Bills to pay #7 for General $32,349.60, Water $23,518.62, Sewer $31,557.24, and Capital Projects $1,160,875.20. Motion carried.

Next Meeting

The next meeting will be January 14, 2025 at 6 PM.

Adjournment

Motion 12-121-Motion by Trustee Koch, seconded by Trustee Zimmermann to adjourn the board meeting at 6:53 PM. Motion carried.

Respectfully Submitted
Danielle Wagner
Clerk