Village of Gowanda
Board Meeting Minutes
June 11, 2024

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Smith at 6:00 PM.

Present: Mayor David Smith, Trustee Paul Zimmermann, Trustee Peter Sisti, Trustee Wanda Koch, Trustee Carol Sheibley

Employees: Clerk Danielle Wagner, Treasurer Traci Hopkins, Attorney Deb Chadsey, WWTP Supervisor Andy Carriero, Highway Supervisor Adam Reid, Water Supervisor Kirk Trumpore, OIC Ben Shields, Code Enforcement Jason Pickering & George Poff

Public Present: Deb Brown, John Girome, Theresa Girome, Jack Broyles, Phil Palen, David Yezek

**Agenda & Minutes**

The agenda for tonight's meeting needed to have an amendment to include a last-minute action item.
**Motion 6-1**-Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the agenda and amendment for the June 11, 2024 meeting. Motion carried.

**Motion 6-2**-Motion by Trustee Sisti, seconded by Trustee Sheibley to accept the resignation of David Smtih as Mayor effective June 12, 2024. Motion carried.

**Motion 6-3**-Motion by Trustee Koch, seconded by Trustee Zimmermann to approve the minutes from the May 14, 2024 board meeting. Motion carried.

**Public Participation**

Theresa Girome-Thanked Mayor Smith for service

Jack Broyles-appreciated Mayor and has issues with the landlord law that was proposed back in 2016

Phil Palen-Street sign poles need to be repainted.

**Mayor Updates**

- Beautification Barrels-thanked Carol Ogden and Barb Nephew.

**Correspondence**

- Cattaraugus County Soil and Water award notification letter-short term flood mitigation projects.

**Official Business**

**Mayor/Board of Trustees**

The Village needs to adopt an updated code of ethics and a code of conduct.
**Motion 6-4**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the Code of Ethics. Motion carried.
**Motion 6-5**-Motion by Trustee Sisti, seconded by Trustee Zimmermann to approve the Code of Conduct. Motion carried.

**Code Enforcement**-*Jason Pickering & George Poff*

Building permits 7, Complaints filed 1, Violations on patrol 17, Notice sent 13

Code is looking to seek quotes to mow a few vacant properties.
**Motion 6-6**-Motion by Trustee Zimmermann, seconded by Trustee Koch to approve the authorization to seek quotes for mowing vacant properties including trimming of any shrubs, bushes and trees that are obstructing the public sidewalk or obstructing the view of oncoming traffic. Motion carried.

**Highway**-*Adam Reid*

The 2024-2025 Street Maintenance plan was provided to the board for approval.
**Motion 6-7**-Motion by Trustee Sisti, seconded by Trustee Koch to approve the 2024-2025 Street Maintenance plan. Motion carried.

**Sewer**-*Andy Carriero*

The sewer department is seeking approval to purchase a mower.
**Motion 6-8-**Motion by Trustee Zimmermann, seconded by Trustee Sisti to approve the purchase of a mower. Motion carried.

**Clerk**-*Danielle Wagner*

**Motion 6-9**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the event application for Little Einsteins Graduation at Chang Hu Park on June 21 11-12:30. Motion carried.

The recertification of record of activity for NYS retirement are on file.

**Police**-*OIC Ben Shields*

Office in Charge Ben Shields has made several recommendations to the board for hiring of officers.

**Motion 6-10**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the recommendation to Rehire Shannon Worner as part time police officer pending DCJS document approval and background Review by OIC. Motion carried.

**Motion 6-11**-Motion by Trustee Sisti, seconded by Trustee Sisti to approve the recommendation to hire Maxwell Ravenell III as part time police officer pending DCJS document approval and background review by OIC. Motion carried.

**Motion 6-12**-Motion by Trustee Sisti, seconded by Trustee Koch to approve the recommendation to hire Adin Spina as a parti time police officer pending police academy completion and certification and

background review prior to being scheduled. Motion carried.

**Motion 6-13**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve the recommendation to hire Taylor Mousaw as a part time police officer pending police academy completion and certification and background review prior to being scheduled. Motion carried.

**Joint Activity**-*Carol Sheibley*

The board was provided the recommendations for the summer recreation hires for 2024.
**Motion 6-14**-Motion by Trustee Zimmermann, seconded by Trustee Sheibley to approve the summer recreations hires for 2024 as recommended. Motion carried.

**Treasurer**-*Traci Hopkins*

Budget Modification #8 for the General Fund and Water Fund was provided to the board for approval.
**Motion 6-15**-Motion by Trustee Sheibley, seconded by Trustee Koch to approve budget modification request #8. Motion carried.

Abstract bills to pay #1 was provided to the board for approval.
**Motion-6-16**-Motion by Trustee Koch, seconded by Trustee Sisti to approve abstract bills to pay #1 for General fund $52,035.62, water $10,336.28, sewer $27,737.88, capital projects $360,011.15, and community development special projects $5,000. Motion carried.

**Next Meeting**

The next meeting will be July 9, 2024 at 6PM.

**Executive Session**

**Motion 6-17**-Motion by Trustee Koch, seconded by Trustee Sheibley to approve to recess into executive Session at 6:58 PM to discuss employee contract. Motion carried.
**Motion 6-18**-Motion by Trustee Sisti, seconded by Trustee Koch to adjourn executive session at 7:29PM. Motion carried.

**Motion 6-19**-Motion by Mayor Smtih, seconded by Trustee Sisti to have highway crew return to regular 8-hour days, 5 days a week due to staffing reasons effective June 10th. Motion carried.
**Motion 6-20**-Motion by Mayor Smith, seconded by Trustee Sheibley to accept Peter Sisti as interim Mayor effective June 12th. Motion carried.

**Motion 6-21**-Motion by Mayor Smtih, seconded by Trustee Koch to adjourn the board meeting at 7:32 PM. Motion carried.

Respectfully submitted
Danielle Wagner
Clerk